



Monday, November 20, 2023 – 6:30pm  
 Board of Directors’ Meeting Agenda  
 Come at 6pm for a meal of your choice!

Time & Amount	Topic/Actions	Related Docs	Desired Outcome	Presenter
6:25pm 5 mins	Zoom Login for virtual participants: <a href="https://us02web.zoom.us/j/82637465996?pwd=RExVejdDemhGVElBTXM2Qy9NaHRNZz09">https://us02web.zoom.us/j/82637465996?pwd=RExVejdDemhGVElBTXM2Qy9NaHRNZz09</a> Meeting ID: 826 3746 5996 Passcode: 800391		Meet in person in Community Room  To Dial-in, call: 312-626-6799 When prompted - Enter meeting number: 826-3746-5996# then passcode: *800391#	
6:30pm 10 mins	<b>Welcome to guests/visitors</b>	Welcome!	Visitors & guests have a few minutes for introductions and to disclose the intent of their visit; any visitor can make a brief presentation if submitted 10 days prior to meeting, so it may be added to the agenda.	Elizabeth
6:40pm 3 mins	<b>Check in</b> - Go around on state of mind; affirmation of preparedness to act.		Everyone has a sense of the state of mind of others present and has affirmed they came prepared and ready to act.	Elizabeth
6:43pm 1 min	<b>Review Agenda</b> – Add any consent items to agenda that need discussion.		All those present understand flow of meeting.	Elizabeth
6:44pm 1 min	<b>Consent items:</b> 1. Approval of October 2023 Minutes <ul style="list-style-type: none"> <li>○ Action Items reviewed</li> </ul>	Oct 2023 Minutes	<i>Items needing discussion are moved into New Business section.</i> 1. Action items are confirmed completed; minutes approved.	Elizabeth
6:45pm 5 mins	<b>UFCW Liaison</b>  Nancy Merten		<i>“The UFCW liaison shall be given five (5) minutes to speak to any/all items that the board has on the agenda.” (As stated in UFCW contract 2018-20)</i>	Elizabeth
6:50pm 10 mins	<b>Executive Limitations Monitoring – GM</b>  1. B1 – Financial Conditions and Activities Q1	SharePoint Documents	Board decides whether: - GM’s interpretations are reasonable - There is data to determine compliance - If the data indicates compliance, Board agrees with GM’s assertions of compliance	Jan
7:00pm 10 mins	<b>Governance Process Monitoring – BoD</b>  1. C2 Board’s Job 2. C5 Director’s Code of Conduct 3. C6 Officer’s Roles	SharePoint Documents	Board decides if its own performance is in line with the expectations for itself expressed in policy.  Plans are in the works for survey responses to Governance Monitoring, built by Leslie, for better conversation and examination of activity and performance.	Elizabeth



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7:10pm 5 mins	<b>Old Business</b> 1. Annual Board Retreat Dec 2 <sup>nd</sup> . Admin Team joins for the morning. Leslie W leads. Agenda and directions coming soon. 2. Email vote conducted Oct 18 thru 20 to continue with Columinate’s Leslie Watson in 2024		1. <b>Nature Nooks Retreat Center Saturday Dec 2, 2023 9am to 4pm, 8:30 coffee and scones. Lunch choices coming soon.</b> 2. 100% participation and 100% approval to continue with Columinate for 2024. Noted here for the record.	Jan for logistics
7:15pm 5 mins	<b>New Business</b> 1. New Board Member Orientation for Shana & Dustin with Elizabeth, Jan, and Leslie W		1. Zoom meeting for New Board Orientation was cancelled and rescheduled for Monday Nov 27	Elizabeth
7:20pm 5 mins	<b>Member Communication</b> 1. Select Heart Beet authors for upcoming issues.	No Action Needed	Heart Beet Deadlines: Oct issue: Due Sept 13 <sup>th</sup> - Elizabeth <b>January issue: Due Dec 12<sup>th</sup></b> - Olive April issue: Due March 12 <sup>th</sup> -	Elizabeth
7:25pm 15 mins	<b>Long Range Vision, Initiatives, Member Communications, Education</b> 1. Committee Charter Templates: Board Committee was selected to review Personnel, Executive, and Nominations Committee Charter templates. Update on progress.	<i>Focus for future planning &amp; member engagement</i>	Discuss future initiatives, potential problems, impacts to our long-range plan, and member engagement.  1. Committee sets a date to meet	Elizabeth
7:40pm 15 mins	<b>FYI</b> Update from GM  <ul style="list-style-type: none"> <li>• Sales review</li> <li>• Events and important dates</li> <li>• Department Updates</li> </ul>	SharePoint Documents	BoD and GM have the opportunity to converse on key issues. <ul style="list-style-type: none"> <li>• WSR and budget to date - Document</li> <li>• Holiday Open House Nov 30<sup>th</sup> 3- 6pm Board presence</li> <li>• Admin mgrs joining the retreat on Dec 2</li> <li>• Marketing / CX reporting - Document</li> <li>• Deli Manager</li> <li>• Prep continues for mbr benefits Feb24</li> <li>• Ends Report submitted Dec for January Mtg review</li> <li>• UFCW negotiations begin Dec 1</li> </ul>	Jan
	<b>Closed Session</b>		None planned at this time.	
7:55pm	<b>Adjourn</b>			